



MEMORANDUM

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| DATE | August 4, 2023 |
| TO | Physician Assistant Board |
| FROM | Suzanne Balkis, Budget Analyst |
| SUBJECT | Agenda Item 9. Budget Update |

Budget Fiscal Year 2022/2023

The Board's budget for fiscal year 2022-23 is \$3,122,000. Based on the information available to the Board, 2022-23 expenditures based on FM 11 is \$3,115,968 (99.81%).

- Personal Services \$1,147,680 (36.76%)
- Operating Expenses & Equip \$1,202,409 (38.51%)
- Enforcement \$765,879 (24.53%)
- Reversion \$6,032 (0.19%)

Board Fund Condition

The Board's Fund Condition is based on the 23-24 Governor's Budget and has been updated with 2021-22 actual revenues and expenditures, which resulted in a fund balance reserve of \$4.5 million (16.6 months).

MISSION: To protect and serve consumers through licensing, education, and objective enforcement of the Physician Assistant laws and regulations.

0280 - Physician Assistant Fund Fund Analysis of Fund Condition
(Dollars in Thousands)

Prepared on 7.14.2023

2023-24 Governor's Budget W_FM11 Projections

| | Actual 2021-22 | CY 2022-23 | BY 2023-24 | BY +1 2024-25 |
|---|-------------------|-----------------|-----------------|------------------|
| BEGINNING BALANCE | | | | |
| Prior Year Adjustment | \$ 4,796 | \$ 4,499 | \$ 4,072 | \$ 3,637 |
| | \$ 197 | \$ 0 | \$ 0 | \$ 0 |
| | <u>\$ 4,993</u> | <u>\$ 4,499</u> | <u>\$ 4,072</u> | <u>\$ 3,637</u> |
| REVENUES, TRANSFERS AND OTHER ADJUSTMENTS | | | | |
| Revenues | | | | |
| 4121200 - Delinquent fees | \$ 7 | \$ 7 | \$ 7 | \$ 7 |
| 4127400 - Renewal fees | \$ 2,086 | \$ 2,312 | \$ 2,300 | \$ 2,300 |
| 4129200 - Other regulatory fees | \$ 23 | \$ 23 | \$ 28 | \$ 28 |
| 4129400 - Other regulatory licenses and permits | \$ 378 | \$ 403 | \$ 453 | \$ 453 |
| 4163000 - Income from surplus money investments | \$ 20 | \$ 74 | \$ 52 | \$ 46 |
| 4172500 - Miscellaneous revenues | \$ 2 | \$ 3 | \$ 0 | \$ 0 |
| Totals, Revenues | <u>\$ 2,516</u> | <u>\$ 2,822</u> | <u>\$ 2,840</u> | <u>\$ 2,834</u> |
| Operating Transfers To General Fund 0001 (AB 84) | \$ -88 | \$ 0 | \$ 0 | \$ 0 |
| Totals, Transfers and Other Adjustments | <u>\$ -88</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> |
| TOTALS, REVENUES, TRANSFERS AND OTHER ADJUSTMENTS | <u>\$ 2,428</u> | <u>\$ 2,822</u> | <u>\$ 2,840</u> | <u>\$ 2,834</u> |
| TOTAL RESOURCES | <u>\$ 7,421</u> | <u>\$ 7,321</u> | <u>\$ 6,912</u> | <u>\$ 6,471</u> |
| Expenditures: | | | | |
| 1111 Department of Consumer Affairs Regulatory Boards, Bureaus, Divisions (State Operations) | \$ 2,741 | \$ 2,979 | \$ 3,052 | \$ 3,144 |
| 9892 Supplemental Pension Payments (State Operations) | \$ 17 | \$ 17 | \$ 18 | \$ 18 |
| 9900 Statewide General Administrative Expenditures (Pro Rata) (State Operations) | \$ 164 | \$ 253 | \$ 205 | \$ 205 |
| TOTALS, EXPENDITURES AND EXPENDITURE ADJUSTMENTS | <u>\$ 2,922</u> | <u>\$ 3,249</u> | <u>\$ 3,275</u> | <u>\$ 3,367</u> |
| FUND BALANCE | | | | |
| Reserve for economic uncertainties | \$ 4,499 | \$ 4,072 | \$ 3,637 | \$ 3,104 |
| Months in Reserve | 16.6 | 14.9 | 13.0 | 10.8 |

NOTES:

1. Assumes workload and revenue projections are realized in BY +1 and ongoing.
2. Expenditure growth projected at 3% beginning BY +1.

Department of Consumer Affairs

Expenditure Projection Report

Physician Assistant Board

Reporting Structure(s): 11111900 Support

Fiscal Month: 11

Fiscal Year: 2022 - 2023

Run Date: 06/16/2023

PERSONAL SERVICES

| Fiscal Code | Budget | Current Month | YTD | Encumbrance | YTD + Encumbrance | Projections to Year End | Balance |
|--|--------------------|-----------------|--------------------|-------------|--------------------|-------------------------|------------------|
| 5100 PERMANENT POSITIONS | \$798,000 | \$60,309 | \$629,013 | \$0 | \$629,013 | \$690,233 | \$107,767 |
| 5100 TEMPORARY POSITIONS | \$30,000 | \$0 | \$16,508 | \$0 | \$16,508 | \$16,508 | \$13,493 |
| 5105-5108 PER DIEM, OVERTIME, & LUMP SUM | \$2,000 | \$0 | \$25,001 | \$0 | \$25,001 | \$39,608 | -\$37,608 |
| 5150 STAFF BENEFITS | \$502,000 | \$28,925 | \$365,736 | \$0 | \$365,736 | \$401,332 | \$100,668 |
| PERSONAL SERVICES | \$1,332,000 | \$89,234 | \$1,036,257 | \$0 | \$1,036,257 | \$1,147,680 | \$184,320 |

OPERATING EXPENSES & EQUIPMENT

| | | | | | | | |
|---|--------------------|------------------|--------------------|-----------------|--------------------|--------------------|-------------------|
| 5301 GENERAL EXPENSE | \$44,000 | \$3,853 | \$33,013 | \$723 | \$33,737 | \$40,420 | \$3,580 |
| 5302 PRINTING | \$10,000 | \$1,860 | \$15,567 | \$3,863 | \$19,430 | \$19,452 | -\$9,452 |
| 5304 COMMUNICATIONS | \$13,000 | \$448 | \$3,940 | \$1,327 | \$5,266 | \$6,404 | \$6,596 |
| 5306 POSTAGE | \$5,000 | \$1,080 | \$5,055 | \$13 | \$5,069 | \$9,516 | -\$4,516 |
| 5308 INSURANCE | \$0 | \$0 | \$15 | \$0 | \$15 | \$15 | -\$15 |
| 53202-204 IN STATE TRAVEL | \$25,000 | \$0 | \$3,955 | \$0 | \$3,955 | \$11,703 | \$13,297 |
| 5322 TRAINING | \$6,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,000 |
| 5324 FACILITIES | \$136,000 | \$9,180 | \$102,081 | \$12,605 | \$114,686 | \$111,617 | \$24,383 |
| 53402-53403 C/P SERVICES (INTERNAL) | \$753,000 | \$65,241 | \$597,479 | \$0 | \$597,479 | \$765,879 | -\$12,879 |
| 53404-53405 C/P SERVICES (EXTERNAL) | \$63,000 | \$12,171 | \$124,942 | \$28,432 | \$153,373 | \$159,740 | -\$96,740 |
| 5342 DEPARTMENT PRORATA | \$536,000 | \$0 | \$733,025 | \$0 | \$733,025 | \$819,491 | -\$283,491 |
| 5342 DEPARTMENTAL SERVICES | \$174,000 | \$0 | \$119 | \$0 | \$119 | \$130 | \$173,870 |
| 5344 CONSOLIDATED DATA CENTERS | \$22,000 | \$5,059 | \$5,059 | \$0 | \$5,059 | \$5,059 | \$16,941 |
| 5346 INFORMATION TECHNOLOGY | \$3,000 | \$0 | \$0 | \$0 | \$0 | \$3,000 | \$0 |
| 5362-5368 EQUIPMENT | \$0 | \$0 | \$1,133 | \$0 | \$1,133 | \$5,133 | -\$5,133 |
| 5390 OTHER ITEMS OF EXPENSE | \$0 | \$0 | \$12 | \$0 | \$12 | \$12 | -\$12 |
| 54 SPECIAL ITEMS OF EXPENSE | \$0 | \$1,922 | \$9,591 | \$0 | \$9,591 | \$10,718 | -\$10,718 |
| OPERATING EXPENSES & EQUIPMENT | \$1,790,000 | \$100,814 | \$1,634,986 | \$46,963 | \$1,681,949 | \$1,968,288 | -\$178,288 |

| | | | | | | | |
|-----------------------|--------------------|------------------|--------------------|-----------------|--------------------|--------------------|----------------|
| OVERALL TOTALS | \$3,122,000 | \$190,048 | \$2,671,243 | \$46,963 | \$2,718,206 | \$3,115,968 | \$6,032 |
|-----------------------|--------------------|------------------|--------------------|-----------------|--------------------|--------------------|----------------|

0.19%