

MEETING MINUTES

May 28, 2020
PHYSICIAN ASSISTANT BOARD
2005 Evergreen Street
Suite 2250
Sacramento, CA 95815
1:30 P.M. – 2:30 P.M.

1. Call to Order by President

President Grant called the meeting to order at 1:50 p.m.

2. Roll Call

Staff called the roll. A quorum was present.

Board Members Present: Charles Alexander, PhD
Juan Armenta, Esq.
Jennifer Carlquist, PA-C
Sonya Earley, PA-C
Javier Esquivel-Acosta, PA-C
Jed Grant, PA-C

Staff Present: Maureen L. Forsyth, Executive Officer
William Maguire, Attorney
Karen Halbo, Attorney III DCA Regulation Unit
Anita Winslow, Lead Licensing Analyst

3. President's Report

a. Meeting Locations and Time

Mr. Grant proposed that due to the COVID-19 pandemic the August 7, 2020 Board meeting currently scheduled for Southern California be conducted via WebEx. The meeting will still occur on August 7, 2020 with the time to be established on the agenda.

M/ Jennifer Carlquist S/ Javier Esquivel-Acosta to:

Change the location of the August 7, 2020, Physician Assistant Board meeting to be conducted through WebEx.

No public comment.

Member	Yes	No	Abstain	Absent	Recusal
Charles Alexander	X				
Juan Armenta	X				
Jennifer Carlquist	X				
Sonya Earley	X				
Javier Esquivel-Acosta	X				
Jed Grant	X				

Motion approved.

b. Staffing Update

Mr. Grant noted that the Budget Change Proposal for new positions was approved and a new complaint analyst would be hired to process all complaints in-house.

Mr. Grant informed the Board that Ms. Forsyth will be retiring on September 1, 2020 and requested nominations to create a two person Executive Officer Hiring Committee. Ms. Early nominated Mr. Grant and Dr. Alexander nominated Mr. Armenta. Both nominees accepted and the committee was established.

Mr. Grant thanked everyone for the hard work in completing the waivers granted to the physician assistants who requested them due to COVID-19.

4. Consideration of and Possible Action on Comments Received on January 13, 2020 from Root & Rebound re: Proposal to Amend Sections 1399.525, 1399.526, and 1399.527 of Title 16 of the California Code of Regulations

Ms. Halbo summarized that the provisions noted in the Root and Rebound comment letter were already specifically covered in statute, adding them again in regulation would be duplicative. She recommended that the comments be rejected.

Mr. Armenta commented that he agrees the comments by Root and Rebound would be duplicative of the statute and agrees that all comments should be rejected.

M/ Juan Armenta S/ Charles Alexander to:

Direct staff to reject the proposed comments, provide the responses to the comments as indicated in the meeting materials and complete the regulatory process as authorized by motion at the Board's January 13, 2020 meeting.

No public comment.

Member	Yes	No	Abstain	Absent	Recusal
Charles Alexander	X				
Juan Armenta	X				
Jennifer Carlquist	X				
Sonya Earley	X				
Javier Esquivel-Acosta	X				
Jed Grant	X				

Motion approved.

5. Discussion and Possible Action to Consider Changes to Previously Proposed Text and Reauthorization of a Regular Rulemaking to Amend Title 16, California Code of Regulations Section 1399.514 – Renewal of License

Ms. Winslow informed the Board that the previously proposed language did not specifically mention the different CME requirements as indicated in Section 1399.515 of Title 16, California Code of Regulations (16 CCR). Section 1399.514 subdivision (d) was revised to clarify each CME requirement indicated in 16 CCR 1399.615, thus allowing for the licensee to know each condition of CME requirement for renewing their license.

M/ Jed Grant S/ Juan Armenta to:

To rescind the Board’s prior approved proposed text, approve the proposed regulatory text and changes to 16 CCR 1399.514 as provided in the materials, and direct staff to submit the text to the Director of the Department of Consumer Affairs and the Business, Consumer Services, and Housing Agency for review. If no adverse comments are received, authorize the Executive Officer to take all steps necessary to initiate the rulemaking process, and make any non-substantive changes to the package as needed.

No public comment.

Member	Yes	No	Abstain	Absent	Recusal
Charles Alexander	X				
Juan Armenta	X				
Jennifer Carlquist	X				
Sonya Earley	X				
Javier Esquivel-Acosta	X				
Jed Grant	X				

Motion approved.

6. Public Comment on Items not on the Agenda

(Note: The Board may not discuss or take action on any matter raised during this public comment section that is not included on this agenda, except to decide whether to place the matter on the agenda for a future meeting. [Government Code Sections 11125, 11125.7(a).])

There were no public comments.

7. Adjournment

The meeting was adjourned at 2:40 p.m.