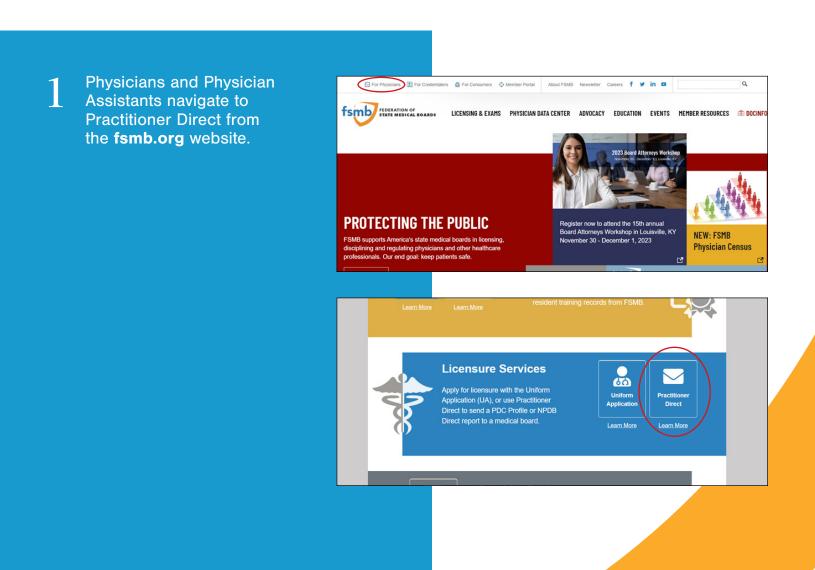


STATE MEDICAL BOARDS

# **Access Your NPDB Report Through Practitioner Direct**

This document guides health care providers through the process of accessing their National Practitioner Data Bank report through the Federation of State Medical Boards' Practitioner Direct interface. Follow the step-by-step instructions to retrieve your individual report at www.fsmb.org.



fsmb.org

2 Once logged into an FSMB user account using secure authentication, they select the Practitioner Direct option.

3 Licensing board recipients that designate FSMB as an authorized NPDB agent appear with a green checkmark.

# 4

Once recipients are selected and added to the cart, the physician/physician assistant reviews information needed to make an NPDB query – names, identifiers, contact information, medical education, licensure, etc. Payment and submission complete the transaction.

Licensing board recipients can download the resulting NPDB reports from FSMB's secure document download portal. Documents are posted to the portal twice a day.

Licensing boards can automate retrieval of these documents using FSMB's Managed File Transfer server.

# **Practitioner Direct**

Practitioner Direct allows physicians to submit an NPDB report electronically to a state medical board. This eliminates the need to process, receive and manually mail this report from NPDB to a board, saving you time during your licensure process.

Some state medical boards may not be eligible to receive an NPDB Direct report.

Practitioner Direct also allows physicians to submit a PDC Profile electronically to a state medical board. The FSMB PDC Profile is used by medical boards for licensure purposes and includes licensure and disciplinary information.

#### PLEASE NOTE

If you are applying for licensure in one of the states that requires physicians to use FCVS (Federation Credentials Verification Service), you do not need to complete a PDC Profile Request. Your report will be included in the FCVS profile.

For more information about licensing boards that require FCVS please visit: https://www.fsmb.org/fcvs/

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#### Practitioner Direct

Ensure that all information you submit during this process is accurate, current and complete. Any false information may result in actions that will be reported to the NPDB and state medical boards.

### 1. Select Recipient(s)

Please select the recipient(s) for your NPDB Direct Report and/or PDC Profile. For the PDC Profile, you may also select yourself as a recipient.

Q Search recipients	
Self	× NPDB Direct ✓ PDC Profile
Alabama State Board of Medical Examiners	✓ NPDB Direct ✓ PDC Profile
Alaska State Medical Board	× NPDB Direct ✓ PDC Profile
College of Physicians & Surgeons of Alberta	× NPDB Direct ✓ PDC Profile
Arizona Medical Board	X NPDB Direct V PDC Profile

#### 2. Review Subject Information Please confirm or make any necessary changes to the information below. Note: Some information may not be editable. If changes are needed, please contact us for assistance Fields marked with \* are required. 🕑 Edit Names Names reported by Barbara Sue Trialer applicant: Enter additional alternate names or variations of your name that you are currently using or have used in the past. Do not enter nicknames Names reported to FSMB: Barbara Sue Trialer Barbara Susan Trialer Legal Name: \* Barbara Sue Trialer Identification 🕑 Edit Date of Birth \* SSN Gender \* July 7, 1970 XXX-XX-2222 Female 1 🕑 Edit Professional Identifiers NPIS DEA Numbers ē 1435567791 IT3456781 Email Address 🕑 Edit Primary Email \* a noreply@fsmb.org

fsmb.org